

**BOARD OF COUNTY COMMISSIONER'S
Minutes**

MARCH 25, 2013

Rennie Cook, Journey Church, led the prayer and the Pledge of Allegiance.

The regularly scheduled meeting of the Board of County Commissioners was called to order at 1:00 p.m. this 25th day of March 2013, in the meeting Room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Rusty Sullivan, Vice Chairman
Darry Stacy, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney James Robertson, Rhett Burnett, Jim Williams, Melinda Duke, Keri Lyles, Denise Ellison, Valerie Mattheus, Gayla Sukenis, Joy Hampton, Sarita Scott, Rennie Cook, Steven White, Annette Pretty, Joseph Lester, Sara Daly, Linda Atkins and Peggy Laizure.

After the reading of the minutes of the meeting of March 18, 2013, and there being no additions or corrections, Rusty Sullivan moved, seconded by Darry Stacy, that the minutes be approved. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

Old Business:

1. Upon the recommendation of Purchasing Agent, Melinda Duke, Rod Cleveland moved, seconded by Darry Stacy to table County BID #SHE-1597 – One (1) year Non-Encumbered Contract to provide Wrecker Services of the Cleveland County Sheriff's Office. The bid term will be from bid award date to March 15, 20134, with the option to renew up to two (2) years on an annual basis.

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes; Rod Cleveland, yes.
Motion carried.

2. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Darry Stacy, to award County BID #COM1-1596 – The Purchase and Installation of one (1) or more, 2012 or newer, Elliptical Demolition Dump Body for the District #1 Cleveland County Commissioner, to low bidder Southwest Trailer & Truck, LLC, for \$20,038.00.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Items of Business:

1. In his jail report to the Commissioners, Undersheriff Rhett Burnett said there were four hundred and one (401) prisoners at the F. DeWayne Beggs Detention Center. One hundred and six (106) are Oklahoma Department of Corrections bound and one hundred and two (102) of those have judgments and sentencing.

(A copy of the Jail Report is attached hereto and made a part of these minutes.)

2. Rusty Sullivan moved, seconded by Darry Stacy, to approve the Contract between the Board of Cleveland County Commissioners on behalf of the Cleveland County Sheriff’s Office/S-CAP Program and Lisa Lewis to provide services assisting S-CAP staff for April 1-June 30, 2013 in the amount of \$2,000.00 per month to be paid semi-monthly for 30 hours per week. Services include assisting S-CAP Staff as needed on projects relating to the program’s success. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes. Motion carried.

3. Darry Stacy moved, seconded by Rusty Sullivan, to approve the Contract between the Board of Cleveland County Commissioners on behalf of the Cleveland County Sheriff’s Office/S-CAP Program and Jennifer Walker for April 1-June 30, 2013 in the amount of \$3,000.00 per month to be paid semi-monthly. Services include training of incarcerated women, complete mental health overviews and maintaining program evaluations. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

4. Rusty Sullivan moved, seconded by Darry Stacy, to approve the Contract between the Board of Cleveland County Commissioners on behalf of the Cleveland County Sheriff’s Office/S-CAP Program and Elizabeth P. Jones for April 1-June 30, 2013 in the amount of \$3,500.00 per month to be paid semi-monthly. Services include training of incarcerated women, complete mental health overviews and maintaining program of evaluations. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion carried.

5. Darry Stacy moved, seconded by Rusty Sullivan, to approve the Renewal Contract K-0708-114 Amendment No. 5 between the Cleveland County Commissioners and the Norman Municipal Authority for the lease of property at the west entrance of the Cleveland County Fairgrounds on Porter Ave. north of Robinson St. to be used as a drop off recycling center. The contract term is extended until April 22, 2014. The vote was: Rod Cleveland yes; Rusty Sullivan, yes; Darry Stacy, yes. Motion carried.

6. Rusty Sullivan moved, seconded by Darry Stacy, to approve the Contract between the Board of Cleveland County Commissioner on behalf of the Cleveland County Fair Board and AT&T. This is a confirmation of service order for (5) Local Business Lines at \$20.61 each, (5) Caller ID at \$5.12 each and (5) Call Forwarding at \$2.50 each. Rod Cleveland said the Fair Board had AT&T and somehow their calling plan was changed and this would get them back to their original plan. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

7. Rusty Sullivan moved, seconded by Darry Stacy, to approve the street closings for the Norman Lions Club, April 22-28, 2013 on James Garner Ave. between Main St. and Eufaula. Rod Cleveland said they may need to do some coordination because they are supposed to start work on the south parking lot this week. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion carried.

8. Darry Stacy moved, seconded by Rusty Sullivan, to approve the street closings for the Norman Music Festival, April 25-28, 2013.

Steven White, Music Festival spokesperson, said that he wanted to thank the Board for allowing him to appear before them today in order to answer any questions they may have regarding the request for street closure as summarized in the Street Closure Permit Application, April 25-28, 2013. After a brief discussion regarding several street closings in the downtown area, Mr. White said that this is done in conjunction with the City of Norman. He said that it is the overall responsibility of the Norman Music Festival to contact all those people who are affected and get their permission and added that there are seven addresses that the county has control of that he is requesting approval to close the street. Last year, he said there were approximately 55,000 attendees for the three day event and has increased by 10,000 people each year since 2008. It is estimated that the number of attendees this year will be around 65,000 to 75,000 people. He said that the Norman Music Festival is good for the economy because of all the incidental purchases they will be making and added that it is good for everybody. He said that all the necessary arrangements have been made for such things as Porta-Potties, Security and Liability Insurance. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

9. Rusty Sullivan moved, seconded by Darry Stacy, to approve the February 2013 Monthly Report of the following Officers:

- a. Jim Williams, County Election Board Secretary
- b. Tammy Belinson, County Clerk
- c. Jim Reynolds, County Treasurer
- d. David Tinsley, County Assessor
- e. Rhonda Hall, Court Clerk
- f. Joseph Lester, County Sheriff
- g. Shari Kinney, Health Department

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

(Clerk’s note: Several of the County Sheriff Cash Bonds monthly reports submitted for approval for February 2013 are noted as being previously approved for the month of (a) July 2012, (b) August 2012, (c) September 2012, (d) October 2012, (e) November 2012, (f) December 2012, (g) January 2013 and (h) February 2013.)

10. Darry Stacy moved, seconded by Rusty Sullivan, to approve the following Cash Fund Appropriations:

a. Co. Assessor’s Revolving	\$ 249.00
b. Bridge Capital Improvement	\$ 28.18
c. Cleveland County Justice Center	\$ 151,556.09
d. Co. Bridge and Road Improvement Fund	\$ 164,134.16
e. Co. Clerk’s Lien Fee	\$ 4,886.40
f. Co. Clerk’s Preservation Fee	\$ 23,690.00
g. County Health	\$ 10,039.95
h. Court Clerk Revolving Fund	\$ 13,219.61
i. DA Incarceration Costs	\$ 619.57
j. Co. Fair Board	\$ 11,594.01
k. Highway Unrestricted	\$ 374,374.51
l. S.T.O.P Violence Against Women Grant	\$ 2,706.00
m. Sales Tax	\$ 625,175.82
n. Co. Sheriff Commissary	\$ 74,914.79
o. Co. Sheriff Courthouse Security Service Fee	\$ 4,620.75

p.	Co. Sheriff Property Forfeiture	\$	6,366.49
q.	Co. Sheriff Revolving	\$	102,701.00
r.	Co. Sheriff Service Fees	\$	88,863.82
s.	Co. Sheriff Jail Fund	\$	10,097.86
t.	Co. Treasurer’s Certification Fee	\$	5,090.00

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
 Motion carried.

11. Darry Stacy moved, seconded by Rusty Sullivan, to approve the following Cash Fund Appropriations Lapsed Balances:

a.	Sheriff Service Fees	\$209.00
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The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
 Motion carried.

12. Darry Stacy moved, seconded by Rusty Sullivan, to approve the Allocation of the Alcoholic Beverage Tax in the amount of \$23,189.26.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
 Motion carried.

13. Rusty Sullivan moved, seconded by Darry Stacy, to approve the following Blanket Purchase Orders submitted:

a.	<u>District #1 Warehouse:</u>		
	13-4461 – T2A	KSM Exchange, LLC	\$ 3,000.00
	13-4495 – T2A	A & H Automotive	\$ 250.00
	13-4501 – T2A	Alternative Construction Parts	\$ 1,500.00
	13-4512 – T2A	KSM Exchange, LLC	\$ 10,197.34
b.	<u>District #2 Warehouse:</u>		
	13-4507 – T2A	Jones Tire, LLC	\$ 1,000.00
	13-4508 – T2A	Turbo Diesel of Oklahoma	\$ 1,500.00
	13-4509 – T2A	C & P Auto Electric	\$ 1,000.00
	13-4510 – T2A	Industrial Specialties	\$ 1,000.00
c.	<u>District #3 Warehouse:</u>		
	13-4438 – T2A	Maxwell Supply	\$ 500.00
	13-4460 – T2A	Warren Cat	\$ 2,500.00
	13-4496 – T2A	UniFirst	\$ 2,500.00
	13-4511 – T2A	The Farm Store	\$ 500.00
d.	<u>Building Maintenance:</u>		
	13-4498 – SM2	American Elevator	\$ 3,000.00
	13-4505 – SM2	Spectrum Paint Company, Inc.	\$ 500.00
e.	<u>Health Department:</u>		
	13-4433 – MD1C	Corey Colen	\$ 50.00
f.	<u>Sheriff’s Office:</u>		
	13-4420 – CFBRE1A	M. Rock Richardson, LPC, PC	\$ 15,000.00
	13-4503 – CFB2	Alameda Animal Hospital	\$ 500.00

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
 Motion carried.

14. Rusty Sullivan moved, seconded by Darry Stacy, to approve of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

<u>General Fund</u>		<u>Highway Fund</u>		<u>Highway Fund</u>	
13-0023	SP1C	13-0566	T2A	13-2890	T2A
13-3110	B2A	13-1995	T2A	13-3332	T2A

13-3538	CCJC2	13-2229	T2A	13-3335	T2A
		13-2298	T2A	13-3456	T2A
	<u>Sheriff’s Service Fee</u>	13-2368	T2A	13-3554	T2A
13-3970	CFB2				

Sheriff Jail Fund
13-2318 CFBJ2

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

15. Darry Stacy moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 12/13

a. General Fund	\$ 791,003.61
b. Highway Fund	\$ 147,460.32
c. Health Fund	\$ 14,690.24
d. Sheriff Service Fee Fund	\$ 3,848.63
e. Sheriff Commissary Fund	\$ 5,069.34
f. Sheriff Jail Fund	\$ 72.00
g. Sheriff Revolving Fund	\$ 4,724.68
h. Sheriff Criminal Alien Assistance Grant Fund	\$ 1,732.50
i. Treasurer Certification Fee Fund	\$ 414.30
j. County Clerk Preservation Fund	\$ 14,177.64
k. Fair Board Fund	\$ 2,629.60

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

There was no New Business to come before the Board.

Commissioners’ Comments:

Darry Stacy said that once construction begins on the south parking lot it will be difficult to find parking spaces during that time.

Chairman Cleveland said that there has been a delay in construction starting due to the permit being held up for the last three weeks and work will begin as soon as the construction permit is received. He said that the county has been given permission to park in 1st Baptist Church’s parking lot on the east side of Santa Fe Street.

He said that there are two other things going on and one is legislation regarding filing fees which will affect those planning to file for election. He said that a senate bill has passed the Senate and is in the House which raises filing fees from \$200.00 to \$400.00. He added that the other one lets the County set the reimbursements to County Excise Board members.

Tammy Belinson said that the Cleveland County Excise Board waived that because they didn’t want more and is happy with the amount that they receive.

Chairman Cleveland said that the final thing that he wanted to bring up is regarding the 2.5% increase of CBRI funding for major collective roads. The bill is now making its way to the Senate for consideration. He added that it will be totalling 5% after three years.

There were no Public Comments.

There being no further business to come before the Board, Rusty Sullivan moved, seconded by Rod Cleveland, to adjourn at 1:44 p.m.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

(Clerk’s note: Agenda was posted on March 21, 2013 at 11:54 p.m.)